



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, November 4, 2015 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room A, Second floor, Dover, Delaware
MINUTES APPROVED:	December 2, 2015

MEMBERS PRESENT

Kevin Wilson, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member, Secretary
Robert Maffia, RA, Professional Member
Todd Breck, RA, Professional Member
John Mateyko, RA, Professional Member
Elizabeth Happoldt, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II

ABSENT

Rosemarie Vanderhoogt, Public Member
Donnell McNair, Public Member

OTHERS PRESENT

Nancy Payne, AIA Delaware

Call to Order

Mr. Wilson called the meeting to order at 1:35p.m.

Public Rules and Regulations Hearing

See Attached

Review and Approval of Minutes

The Board reviewed the minutes of the October 7, 2015 meeting. Mr. Maffia made a motion, seconded by Mr. Breck, to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

Architects/Engineers Handbook – Feedback to the JAC

Mr. Wilson stated that the Joint Advisory Committee asked for the Boards comments. Mr. Breck summarized the Handbook for the Board. In the DAPE regulations Engineers have been allowed to seal documents and explained the difference between the Board and DAPE. Mr. Wilson stated that

the Handbook doesn't explain who can seal which documents, or practicing in your discipline or area of expertise. Mr. Maffia asked Ms. Payne if there was any input from the Architectural community. Ms. Payne stated that the AIA had reviewed the first draft but hasn't weighed in with any commentary just yet. Mr. Wilson stated that the Board is very clear on what they can and cannot do. Ms. Payne was called on by Mr. Wilson. Ms. Payne stated that the JAC was formed to make the Handbook. Mr. Breck stated that the Board could form their comments to submit to the JAC or DAPE. Mr. Maffia stated that NJ has a clear matrix showing what engineers and architects can do. Mr. Breck stated that he brought NJ regulations to the JAC and it wasn't accepted. Mr. Wilson stated that the Board could look at NJ or Texas law to form the Boards responses.

Mr. Breck stated that the Board could review the Handbook to have more discussion at the December meeting. Mr. Breck, Mr. Maffia and Mr. Wilson will attend and Mr. Ryan will be invited to the committee meeting to discuss the handbook Ms. Singh stated that another member of the Board should be on the JAC. Mr. Breck stated that Mr. Maffia should be added to the committee. Mr. Wilson made a motion, seconded by Mr. Mateyko, to nominate Mr. Maffia as an additional member to the JAC. By majority with Mr. Maffia abstained.

The subcommittee meeting will be held before the meeting in December at 12:00pm.

New Business

Ratification of Certificate of Authorization Application(s)

Mr. Guggenberger made a motion, seconded by Mr. Mateyko to ratify the Certificates of Authorization issued below. The motion carried unanimously.

Gray Architects and Engineers, P.S.C
GEI Consultants, Inc.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Guggenberger made a motion, seconded by Mr. Mateyko to ratify the applicants by NCARB certification. The motion carried unanimously.

David Schmauk
David Vamer
Mario Gentile
Douglas Scheid

Review of Application(s) by NCARB – None

Review of Re-Application(s) by NCARB

Benedetto Catarinicchia

Mr. Wilson reviewed Benedetto Catarinicchia's application for the Board. Mr. Wilson made a motion seconded by Mateyko to approve. Unanimous

Review of Application(s) for ARE – None

Review of Applications by Direct Application

Daniel Russoniello

Mr. Guggenberger reviewed Daniel Russoniello's application for the Board. Mr. Guggenberger stated that Mr. Russoniello met all of the Boards requirements. Mr. Guggenberger made a motion, seconded by Mr. Maffia, to approve Mr. Russoniello's application for licensure. The motion carried unanimously.

Modifications to the NCARB Educational Standard – Board Comments

Mr. Wilson stated that the NCARB is looking for feedback for the changes in their education standards. The Board did not have any objection to any of the changes. Mr. Mateyko made a motion, seconded by Mr. Guggenberger, to respond that it was reviewed without objection. The motion carried unanimously.

Correspondence

Other Business Before the Board (for discussion only)

NCARB – Renaming the IDP

NCARB sent correspondence in reference to renaming the IDP for the interns. Mr. Wilson stated there is a nationwide discussion.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next meeting will be held on December 2, 2015 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Breck made a motion, seconded by Mr. Mateyko, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 2:45 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Flora Peer". The signature is fluid and cursive, with the first name "Flora" written in a larger, more prominent script than the last name "Peer".

Flora Peer
Administrative Assistant II

RULES AND REGULATIONS HEARING

PUBLIC HEARING, RULES & REGULATIONS

BOARD PRESENT: Kevin Wilson, RA, Paul Guggenberger, RA, Robert Maffia, RA, Todd Breck, RA, John Mateyko, RA, Elizabeth Happoldt

PRESIDING: Kevin Wilson, RA,

BOARD STAFF: Flora Peer, Administrative Specialist II

BOARD COUNSEL: Jennifer Singh, Deputy Attorney General

PUBLIC PRESENT: None

PURPOSE: Continuing education Roll-Over Credits

The hearing began at 1:32 p.m. DAG Jennifer Singh introduced herself for the record and stated the purpose of the hearing. The Board members introduced themselves for the record. Ms. Singh introduced the affidavit of publication from The News Journal as Board's Exhibit 1 and the affidavit of publication from the Delaware State News as Board's Exhibit 2. Ms. Singh stated that no written public comment was received by the Board office. There was no public comment.